

## **Working Alternatives Incorporated**

### **Annual PREA Report**

#### **Flagstaff RRC (WE1)**

**December 2023**

In 2022, Working Alternatives was audited by PREAmerica to certify the Flagstaff RRC, contracted under the auspices of the Federal Bureau of Prisons, was PREA compliant.

This report memorializes the RRC's steps to remain compliant, and the planned steps to enhance compliance.

This report also provides direction on where and how this report can be accessed.

#### **Access to the Report**

This Report has been published on Working Alternatives website: <https://workingalternatives.org/>

A copy of this report will also be stored in the Facility Director's Office and made available upon request.

The Facility Director will ensure that PREA bulletin boards reflect that the report may be viewed in the Director's Office and ordered by writing to the Facility's PREA Coordinator at [g.weiss@workingalternatives.org](mailto:g.weiss@workingalternatives.org).

A copy of this report will also be forwarded to the Federal Bureau of Prisons Contract Oversight Specialist and certification of the report's availability will be sent to PREAmerica.

#### **PREA Implementation**

Working Alternative's has continued to enforce a zero-tolerance standard for sexual abuse and sexual harassment. The Facility continues to use training materials, handbooks, logs, and signage to keep the standard of zero tolerance relevant with staff, volunteers, vendors, contractors, visitors, and residents.

New employees continue to receive training on PREA during their orientation, and annual refresher training is provided to all staff.

Residents continue to receive orientation to PREA upon their arrival to the Facility, which includes the available internal and external points of contact to report allegations of abuse or harassment. The signage in the RRC is routinely updated when changes to the points of contact or community resources occur.

The Facility employs a designated PREA Liaison to assess residents for risk of abuse, and to provide victim resources. The Liaison, Facility Director Jacob Lizarraga, will also serve as an administrative investigator if allegations arise of sexual abuse and sexual harassment. There were no PREA related allegations of sexual abuse during this reporting period. There has been (1) PREA allegation in the last (3) years and it was classified as unfounded.

The Facility also continues to deploy a designated PREA Coordinator and Chief Operations Officer Grant Weiss serves in this capacity.

Since the last annual report, the following PREA related activities occurred:

- A Memorandum of Understanding remains in effect with the Chief of the Flagstaff Police Department to enhance lines of communication and ensure evidence collection protocols are in place.
- Memorandums of Understanding also remain in effect with Northern Arizona Care and Services After Assault (NACASA) and Victim/Witness Resources for Northern Arizona.
- The Facility continued to ensure resident access to family, therapy, and other community resources through community access, computers and other virtual devices.
- The Facility continued to deploy toll-free confidential telephone access for residents to report allegations of sexual abuse/harassment.
- Staff performed weekly Facility tours to ensure PREA related policies and procedures were followed. During the tours, staff quizzed residents on PREA definitions and resources, as well as points of contact to report allegations of sexual abuse/harassment. The activity was incentive based with candy handed out for correct responses.

#### **Future Plans**

- Additional Facility Staff will be certified to conduct administrative investigations of sexual abuse/harassment.
- The Facility is exploring additional camera placements to enhance monitoring of designated recreation areas.
- The Facility will continue to make annual donations to community resources which are engaged in addressing sexual abuse/harassment, including our partners at NACASA and Victim/Witness Resources for Northern Arizona.
- Community partners will be invited to participate in quarterly advisory board meetings with facility staff to discuss a myriad of issues, including compliance with PREA standards.